



## **CRMC'S PREVENTIVE MAINTENANCE PROGRAM FOR MEDICAL DEVICES, MEDICAL EQUIPMENT, AND MEDICAL TECHNOLOGY**

All medical devices, medical equipment, and medical technology must undergo a preventive maintenance program on a yearly basis. Relative reports must be kept by CRMC and available for inspection by third accrediting parties or by other relevant, authorized agencies.

The preventive maintenance program has been conducted between years 2019 and 2021 by Stevens Medical Inc. of Calgary, Alberta. However, since they are unable to produce official reports of maintenance, in 2022, this task has been assigned to Active Health Mechanical Services (AHMS) Inc. of Wheatland County, Alberta. AHMS will provide CRMC with certification of all medical equipment tested by them that is deemed correctly functional. AHMS will also provide CRMC with written information of which equipment/instrument is malfunctioning and will inform CRMC if such equipment/instrument can be repaired and thereafter certified or if it needs to be replaced.

All new electronic medical devices, equipment, and technologies must be certified by AHMS before they may be utilized by CRMC staff.

If an incident occurs whereby an electronic medical device, equipment, or technology appears to be malfunctioning, such instrument must not be utilized by any staff member. An incident form must be filled out by the member of staff who noticed the malfunction, and the Clinical Manager must report the incident to AHMS immediately for testing and diagnostic and follow the advice given by AHMS.

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END OF PROTOCOL

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Protocol adopted on November 12<sup>th</sup>, 2022.

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Authorized by

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**CRANSTON RIDGE MEDICAL CLINIC**