

## **CRMC – CSDM Agreement on Free Circulation of People (AFCP)** *between the two facilities through the internal shared passage during operating hours during the COVID-19 pandemic and in the future*

### *Preamble*

Cranston Ridge Medical Clinic and Cranston Smart Drug Mart, since their establishment in 2019, have pursued a strong and co-operational partnership, supporting each other with various resources, and organizing and implementing jointly agreed policies. This co-operation and standardization of regulations, over time, has allowed for an ever-greater ease in conducting business for both parts.

CRMC and CSDM share an internal passage located between the two receptions. This passage was designed to remain open between the working business hours of the two locations in order to facilitate the flow of patients from the clinic to the pharmacy, and vice versa, so that patients would not be exposed to the possible harsh weather conditions that characterize most of the year in Canada.

Both CRMC and CSDM recognize that the COVID-19 pandemic (or other infective communicable disease) and the correct application of the regulations imposed by Alberta Health (patients screening) on both facilities have the potential to disrupt the possibility to allow for the internal passage to remain open if no internal regulations are agreed upon by both parties.

While the clinic is mandated to screen every single patient entering its premises through temperature check and a long list of recognized signs, symptoms, and risk factors before being granted admission to the facility, the pharmacy is neither obliged to run such screening on patient nor it finds feasible to do so for obvious logistic reasons, which would only disrupt and hinder the correct delivery of services to their clients.

The closure of the internal passage, however, would negatively affect and compromise both businesses in various ways such as reputation and finances. Therefore, in the spirit of mutual support and non-disruption of each other's business activity, both CRMC and CSDM have hereafter agreed to implement rules that will regulate the flow of patients and clients between the two facilities through the institution of a unilateral "border control".

### *Agreed Regulations*

1. Each morning, all members of staff in both CRMC and CSDM will have their temperature monitored at the start of their shift. Any temperature superior to 37.8 C will be grounds for the member of staff to be sent off home from the workplace and for said staff member to adopt self-isolation measures until a negative COVID-19 (or other infective communicable disease) test result is obtained, and no symptoms are experienced.
2. The internal flow of employees and contracted workers, and students between the two facilities must remain completely unrestricted and exempt from any "border control".
  - a. A "passport system" or identification system, is required for all staff members of CSDM to enter CRMC without "border checks" and for CRMC staff

- members to enter CSDM without any “border checks” at all times during business hours.
- b. On personal request, staff members from CSDM may request a AFCP Passport Card to display. Said card will bear the following characteristics:
    - i. Role/designation at CSDM
    - ii. A QR code on the front of the Passport Card
      1. This QR code will contain an encrypted electronic signature individual for each staff member of CSDM and it will assure the authenticity of the badge displayed by the badge holder.
    - iii. A magnetic stripe at the back of the Passport Card containing the personal encrypted electronic signature individual for each staff member of CSDM.
  - c. The Passport Card will be provided by CRMC to each staff member of CSDM free of charge.
  - d. For the purpose of free and unrestricted circulation of staff members of CSDM to and from CRMC, the regular CSDM ID badge will also be accepted. The issuance of the QR code Passport Card by CRMC to staff members of CSDM will only be on personal request of the individual member of staff of CSDM.
  - e. For the purpose of free and unrestricted circulation of staff members of CRMC to and from CSDM, the regular CRMC ID badge will remain accepted until end of October 2020.
  - f. From November 2020, only the new ID badges with QR codes and magnetic stripe from CRMC will be accepted as identification of staff members from CRMC for the purpose of free circulation to and from CSDM.
3. The internal flow of patients and clients entering CSDM from CRMC must remain unrestricted. This, however, may be restricted if the lead pharmacist decides so on a case-by-case basis.
    - a. The lead pharmacist must be promptly informed by CRMC’s staff if any symptomatic patient was admitted to the clinic and may have the potential to visit the pharmacy.
      - i. The lead pharmacy must not be informed of the name of the patient and the patient must not be identified to the pharmacist.
    - b. If the patient was cleared by the physician/nurse practitioner/registered nurse as non-COVID-19 positive, then the patient should be free to cross over into the pharmacy, unless specifically prohibited by the pharmacist. The final decision regarding admission to the pharmacy for any patient and client rests solely with the pharmacist.
    - c. It remains the responsibility of CRMC to prevent positive or possibly positive patients from entering the pharmacy.
  4. Clients entering CRMC from CSDM must be checked and screened at all times by CRMC staff members before being granted access into the clinic.
    - a. The assessment must be run with the patient standing inside CSDM and before the patient/client is allowed inside the clinic.
    - b. Once assessed, the patient or client will be free to move back and forth between CRMC and CSDM until they leave the building.
  5. All clients and patients wishing to obtain access to CRMC will be screened inside the vestibule area.

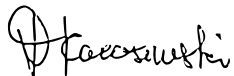
*Conclusions*

CRMC and CSDM wish for this agreement and the regulation contained in it to contribute to the safety of the clients and patients of both facilities, and to the ease of conducting business as usual between the two premises in a spirit of mutual support and mutual assistance. This document was created to prevent the closure of the common internal passage between the medical clinic and the pharmacy and vice versa, which would affect both businesses negatively.

The change of any rules contained within this document will require the approval of both parties.

The document enters into force on September 24<sup>th</sup>, 2020 and will remain valid until the end of the COVID-19 pandemic as announced by the Government of Alberta of the Federal Government of Canada and will be applied again in the event of any future infective, communicable disease outbreaks.

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